

**Programs, Projects, and Operations
Subcommittee Meeting Minutes
December 9, 2014**

A meeting of the Papio-Missouri River Natural Resources District’s Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154th Street, Omaha, NE, on December 9, 2014. The meeting was called to order by Chairperson John Conley at 6:45 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
Fred Conley		Patrick Bonnett	John Winkler
Patrick Leahy		Tim Fowler	Marlin Petermann
Rich Tesar		Curt Frost	Dave Newman
Jim Thompson, Vice-Chairperson		Scott Japp	Jean Tait
John Conley, Chairperson		Dave Klug	Heather Borkowski
		Ron Woodle	Bill Brush
			Martin Cleveland
			Carey Fry
			Amanda Grint
			Brian Henkel
			Lori Laster
			Zach Nelson
			Barb Sudrla
			Bill Warren
			Eric Williams
			Shawn Melotz

- * Absence
- ** Alternate Voting Member

ADOPTION OF AGENDA:

- **It was moved by Director F. Conley and seconded by Director Leahy that the agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
 Voting Nay: None
 Abstaining: None
 Excused Absence: None
 Absent: None

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on December 4, 2014. The proof of publication affidavit is included with the file copy of these minutes.

1. Review and Recommendation on Renewal of USGS Maintenance Agreement for Papio Floodwarning System Gages – Amanda Grint:

Amanda Grint briefed the Subcommittee on the flood warning system for the Papillion Creek Watershed. The system was upgraded in 2012, and consists of 22 gage stations. Five stations report rain data and the remaining 17 stations report rain and stream stage data. The data is reported real time and is available to the public through the National Weather Service (NWS) and USGS web sites. At the same time as the upgrade in 2012, the District entered in to an agreement with the USGS for them to begin maintenance and monitoring of the entire Papillion Creek system and to continue operation of the stream gage on Omaha Creek at Homer. The attached proposal is a renewal of the maintenance contract with the USGS for 2015 in the total amount of \$145,345 with the District's share at \$113,720.

- **It was moved by Director Tesar and seconded by Director F. Conley that the Subcommittee recommends to the Board of Directors that the General Manager be authorized to execute a proposed contract with the USGS in the amount of \$113,720.00 for the operation of the District's floodwarning system for the Papillion Creek Watershed and Omaha Creek gage at Homer.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea:	Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay:	None
Abstaining:	None
Excused Absence:	None
Absent:	None

2. Review and Recommendation on the Bid Opening for the Keystone Trail Bank Stabilization Project – Zach Nelson:

Zach Nelson updated the Subcommittee on ongoing erosion and sediment deposits along the Keystone Trail that District Maintenance Staff deal with on an annual basis creating a safety issue for pedestrians as well as a maintenance issue for staff. Due to the success of the repair work underneath the Cornhusker Road and Harrison Street Bridges, staff recommends utilizing a similar curb and gutter design underneath other bridges along the Keystone Trail. This project was bid in the spring of 2014, however the bids received were twice the amount of the engineer's estimate and it was recommended to rebid the project. Bids were opened December 2nd and Swain Construction was the low bid with \$122,394.95.

- **It was moved by Director F. Conley and seconded by Director Thompson that the Subcommittee recommends to the Board of Directors that the General Manager be authorized to execute a contract with Swain Construction for the construction of the Keystone Trail Stabilization Project in the bid amount of \$122,394.95, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea:	Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay:	None
Abstaining:	None
Excused Absence:	None
Absent:	None

3. Review and Recommendation on the Water Sales Agreement with the Village of Rosalie and the Thurston County Rural Water System – Zach Nelson:

Zach Nelson updated the Subcommittee on the continued work with the Village of Rosalie to connect to the Thurston County Rural Water System and the proposed Nebraska Water Sales Agreement. Since the Village of Rosalie will be receiving grant and loan contributions from the USDA, the Water Sales

Agreement required the approval of the USDA's General Counsel. The initial term of this agreement is 25 years and shall be renewed for an additional 15 years thereafter.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommends to the Board of Directors that the General Manager be authorized to execute the proposed Water Sales Agreement with the Village of Rosalie, as presented to the Subcommittee, subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay: None
Abstaining: None
Excused Absence: None
Absent: None

4. Review and Recommendation on the Chalco Hills Park Residence – Heather Borkowski:

Heather Borkowski updated the Subcommittee on additional information regarding the Chalco Hills park residence. Through discussions with the U.S. Army Corps of Engineers there is no requirement for a resident on-site, however several other local parks and recreational areas do have residents on-site including 8 City of Omaha, 1 City of Papillion and numerous NE Game and Parks Commission locations. The proposed solution is to remediate all mold damage and build back at an estimate of \$58,915.

- **It was moved by Director Thompson and seconded by Director F. Conley that the Subcommittee recommends to the Board of Directors to implement Option 1, remediation of all mold damage and build back the Chalco Hills Park Residence in an amount not-to-exceed \$58,915.**

Roll call was taken on the motion. The motion carried on a vote of 4-yea and 1-nay.

Voting Yea: Conley (Fred), Tesar, Thompson, Conley (John)
Voting Nay: Leahy
Abstaining: None
Excused Absence: None
Absent: None

5. Review and Recommendation on Changes to the District's Policy Manual and Appendices – Marlin Petermann and Jean Tait:

In November of this year, staff reviewed the Directors Policy Manual to ensure the information contained is complete and accurate. Amendments are being proposed in ten of the twenty-two sets of policies in the manual. Policy 1.5 (Policy Manual-Amendment) specifies that a vote on amending the first sixteen sets of policies (Policies 1.1 through 16.9) must be postponed until the next regularly scheduled Board meeting. The remaining six sets of policies (Policies 17.0 through 22.3) and Appendices may be amended at any time. Marlin Petermann and Jean Tait reviewed the numerous proposed policy amendments as outlined in the attached memo.

- **It was moved by Director F. Conley and seconded by Director Leahy that the Subcommittee recommends to the Board of Directors that the proposed amendments to District Policies 1.0-1.5, 4.0-4.10, 5.0-5.9, 13.0-13.9, 14.0-14.8, 15.0-15.9 and 16.0-16.9 be tabled for consideration at the next regular meeting of the Board.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay: None
Abstaining: None
Excused Absence: None
Absent: None

The following individual addressed the Subcommittee:

➤ Shawn Melotz, 10404 N. 132nd Street, Omaha, Nebraska

- **It was moved by Director Tesar and seconded by Director F. Conley that the Subcommittee recommends to the Board of Directors that the proposed amendments to District Policies 17.0-17.44, 18.0-18.41, 22.0-22.4 and Appendices E, K, L, N, and U be and are hereby approved.**

There was discussion on District Policy 17.41 Stormwater Best Management Practice and proposed District Policy 17.44 Flood Mitigation Assistance Program.

- **It was moved by Director Leahy and seconded by Director F. Conley that the original motion be amended to keep District Program 17.41 Stormwater Best Management Practice in the District's Policy Manual.**

Roll call was taken on the amended motion. The amended motion carried on a vote of 4-yea and 1-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson,
Voting Nay: Conley (John)
Abstaining: None
Excused Absence: None
Absent: None

Roll call was taken on the original motion as amended. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay: None
Abstaining: None
Excused Absence: None
Absent: None

6. Review and Recommendation on the FY 2015 Long Range Implementation Plan – Eric Williams:

State statute 2-3277 requires NRDs to prepare and submit a “Long Range Implementation Plan” (LRIP) each year. A current LRIP needs to be on file with the state to make the District eligible for certain state cost share programs. Eric Williams briefed the Subcommittee on the proposed draft LRIP for approval.

The following individual addressed the Subcommittee:

➤ Shawn Melotz, 10404 N. 132nd Street, Omaha, Nebraska

- **It was moved by Director F. Conley and seconded by Director Thompson that the Subcommittee recommends to the Board of Directors that the proposed Fiscal Year 2015 Long Range Implementation Plan be approved.**

Roll call was taken on the motion. The motion carried on a vote of 5-yea and 0-nay.

Voting Yea: Conley (Fred), Leahy, Tesar, Thompson, Conley (John)
Voting Nay: None
Abstaining: None
Excused Absence: None
Absent: None

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 8:16 p.m.

Minutes were prepared by Lori Laster.